

# AGENDA FOR THE JUNEAU COUNTY BOARD OF SUPERVISORS MEETING COUNTY BOARD ROOM 200 March 21, 2017

9:30 a.m.	Call to Order Roll Call Opening Prayer/Pledge of Allegiance
9:35 a.m.	Approve minutes of February 21, 2017 Meeting of the Juneau County Board of Supervisors
9:40 a.m.	Resolution 17-10 * Recognition of Greg Lowe for 35-plusYears of Service to Juneau County
9:45 a.m.	Discussion by Juneau County Economic Development Corporation and Woodside Ranch Sports Complex
10:00 a.m.	Resolution 17-11 * Approval of Amendments to Section 4.1 and 8.4 of the Juneau County Personnel Policy, Regarding Paid Holidays and Limited Term Employees
10:05 a.m.	Resolution 17-12 * Approving the 5 Year Juneau County Outdoor Recreation Plan (2017-2021)
10:10 a.m.	Resolution 17-13 * Authorizing an Amendment to the All-Terrain Vehicle Routes in Section 7.17 of the Juneau County Code of Ordinances
10:15 a.m.	Resolution 17-14 * Designating the Week of April 3-7, 2017 as Work Zone Awareness Week in Juneau County
10:20 a.m.	Ordinance 17-02 * Amending Section17 of the Juneau County Code of Ordinances to Create Subsection 17(5)(d.), permitting regulated operation of utility terrain vehicles (UTV's) and all-terrain vehicles (ATV's) on County-owned land.
10:25 a.m.	Resolution 17-15 * Approval and Acceptance of a Bid to Construct the New County Office Building and Authorization to Draft a Contract between the County and General Contractor (The resolution is not available at the time of the mailing of this notice to Board members; it will be available for reading, review and distribution prior to the commencement of the Board meeting.)"

### Report:

10:30 a.m.

Land Water Resources - Greg Lowe

Motion to fill vacant position of Deputy Sheriff in Sheriff's Department

<sup>\*</sup>These times are estimates only Access to the handicapped will be provided. If special accommodations are needed, please notify the sponsoring committee by calling 847-9300 phone number. Attention: This notice must be posted on the bulletin board in the Courthouse prior to the meeting in order to conform to 19.83 and 19.84 Wis. Stats.

### MEETING OF THE JUNEAU COUNTY BOARD OF SUPERVISORS

February 21, 2017 9:30 a.m. County Board Room

Called to order at 9:30 by Chairman Peterson

Roll Call: 17 present - Cottingham, Feldman, Frei, Granger, Jasinski, Kelley, Koca, Niles, Peterson,

Robinson, Schneider, Seamans, Thomas, Wafle, Wenum, Willard, Zipperer.

4 Absent: Lally, Larson, Wilhorn, Zindorf

Thomas led the opening prayer followed by the Pledge of Allegiance.

Motion was made by Schneider and seconded by Granger to approve the minutes of the January 16, 2017 County Board of Supervisors meeting. All in favor, Motion carried.

#### Presentation by Colonel David W. May, Commander of Volk Field Air National Guard

Introduction by Terry Whipple of Juneau County Economic Development

The National Guard shares the distinction of being one of the first militia regiments in North America. Originating in December 1636. Volk Field is a Combat Readiness Training Center with staffing of 625 jobs and 52.4 million in economics for Wisconsin.

Discussion: Feldman, Frei, Jasinski, Schneider

#### **Approve 2017 Emergency Fire Warden List**

Motion by Willard and seconded by Schneider

The DNR establishes the Fire Warden List and burning permits can be obtained on line.

Discussion: Robinson

All in favor, Motion carried.

#### JCAIRS - Dan Wafle

Dan Wafle, along with Nathan Theil from the City of Mauston, gave an overview of the donations received and progress at the Veterans Memorial Park/Juneau County Fairgrounds in 2016, and planned progress for 2017.

Discussion: Jasinski, Cottingham

Discussion regarding the new government building.

**Presentation by Bill Devine from Devine provided** preliminary site and design plans for the new government building to be constructed at 319 Hickory Street, Mauston, and presented plans of the external building and parking areas for the two story building.

Carol Ann Wirth from Wisconsin Public Finance Professionals, LLC gave a summary and explanation of the Resolution to give the County Board the Authority to borrow. Explaining the phases and steps encompassed in the project. Further discussion: Cottingham, Wenum, Jasinski Schneider questioned what will happen to the senior meal site, and displacement of other departments.

Resolution 17-09 \* Initial Resolution Authorizing the Issuance of Not to Exceed \$13,250,000 General Obligation Bonds or Promissory Notes for County Projects.

Motion by Willard and seconded by Cottingham to adopt.

Roll call: 4 Absent: Lally, Larson, Wilhorn, Zindorf 17 ayes

Motion carried.

Motion by Willard and seconded by Jasinski to table indefinitely: Resolution 16-62 to look at the position of Medical Examiner.

Roll call: 4 Absent: Lally, Larson, Wilhorn, Zindorf

1 nay: Robinson

16 ayes

Resolution tabled indefinitely.

Resolution 17-07 \* Land Sale to Bader of Tax Delinquent Property – City of Elroy

Motion by Willard and seconded by Zipperer to adopt.

Roll call: 4 Absent: Lally, Larson, Wilhorn, Zindorf 17 ayes

Motion carried.

Resolution 17-08 \* Land Sale to Moore of Tax Delinquent Property – Town of Necedah

Motion by Schneider and seconded by Wafle to adopt.

Roll call: 4 Absent: Lally, Larson, Wilhorn, Zindorf 17 ayes

Motion carried.

Motion by Kelley and seconded by Wilhorn to fill the position of – Registered Nurse in the Health Department.

Roll call: 4 Absent: Lally, Larson, Wilhorn, Zindorf 17 ayes

Motion carried.

Motion by Willard and seconded by Cottingham to fill the position of – Child, Youth and Family Social Worker in Human Services -

Roll call: 4 Absent: Lally, Larson, Wilhorn, Zindorf 17 ayes

Motion carried.

Motion by Schneider and seconded by Granger to fill the position of Conservation Administrator – Land Water Resource Dept.

Roll call: 4 Absent: Lally, Larson, Wilhorn, Zindorf 17 ayes

Motion carried.

Chairman Peterson adjourned the County Board meeting to Tuesday March 21, 2017 at 9:30 a.m. in the County Board Room. The Executive Committee will meet on March 13, 2017 at 8:30 a.m. in the County Board Room.

Motion to adjourn by Zipperer, seconded by Jasinski.

11:10 a.m. Peterson adjourned the meeting.

I certify the preceding to be accurate and a true account of the proceedings of the Juneau County Board of Supervisors meeting on February 21, 2017. Audio tape and details of the proceedings are available in the County Clerk's Office during business hours.

Terri L. Treptow Juneau County County Clerk

Courthouse, 220 East State Street Mauston, Wisconsin 53948



RESOLUTION: 17-10 March 21, 2017

INTRODUCED BY: COUNTY BOARD OF SUPERVISORS

INTENT: COMMEND GREG LOWE FOR THIRTY-FIVE-plus YEARS OF SERVICE TO JUNEAU COUNTY

WHEREAS, Greg Lowe commenced work on February 1, 1982 as the department head of the Juneau County Land and Water Resource Department.

WHEREAS, Greg has many accomplishments during his tenure, some of which are hosting nine household and agricultural clean sweeps, two DNR non-point watershed projects, 20 years of the transect survey (land use, soil loss survey) and also have a DATCP approved Juneau County Land and Water Resource Management Plan that allows us to receive yearly staffing and landowner grants. Greg acknowledges that this was accomplished with the dedicated work of staff and cooperation with the sister agencies (NRCS, FSA, DNR, UWEX, Zoning, Forestry and Public Works Departments.)

WHEREAS, Greg Lowe has been an asset to Juneau County, showing integrity and demonstrating a commitment to service

WHEREAS, Greg is looking forward to enjoying all outdoor recreational activities with his wife, relatives and friends, hunting, fishing, camping, and playing on the farm. And of course winter in the south!!!! Greg is most proud of his two successful young adult children.

**NOW, THEREFORE BE IT RESOLVED** that the County Board of Supervisors for Juneau County go on record commending Greg Lowe for Thirty-Five-plus years of service to Juneau County, and wishes him well in his future endeavors;

**BE IT FURTHER RESOLVED** that this commendation becomes a permanent record in the minutes of this meeting of the Juneau County Board of Supervisors, and a copy sent to the aforementioned Greg Lowe.

INTRODUCED AND RECOMMENDED FOR ADOPTION this 21th day of March, 2017.

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Adopted by the Juneau County Board of S	Supervisors this 21th	th day of Ma	rch, 2017	_	
	County	Clerk			

Courthouse, 220 East State Street Mauston, Wisconsin 53948



RESOLUTION No. 17-11

DATE: March 21, 2017

**INTRODUCED BY: Personnel & Insurance Committee** 

SYNOPSIS: Approval of Amendments to Sections 4.1 and 8.4 of the Juneau County Personnel Policy, Regarding Paid Holidays and Limited Term Employees

WHEREAS, the Personnel & Insurance Committee has determined that there is a need to amend Section 4.1 of the Juneau County Personnel Policy regarding limited term employees to better manage the use of such employees by the County; and

WHEREAS, the Personnel & Insurance Committee has also determined that there is a need to amend Section 8.4 of the Juneau County Personnel Policy regarding paid holidays to better manage employment costs for the County; and

WHEREAS, the amendments set forth in the body of the following resolution are recommended as necessary and proper by the Personnel & Insurance Committee, which requests that they be approved and adopted by the full Juneau County Board of Supervisors;

**NOW, THEREFORE, BE IT RESOLVED**, that the Juneau County Board of Supervisors shall and hereby does approve and adopt the following amendments to Sections 4.1 and 8.4 of the Juneau County Personnel Policy, to be effective immediately:

1. To amend the paragraph under the heading "TEMPORARY (Limited Term Employee)" in Section 4.1 to insert the language shown below in *italics* in the place indicated in the existing paragraph:

An employee who fills a position that is of variable or limited duration or who works on an on-call basis is designated temporary. Temporary positions are not eligible for benefits, except for contributions for state retirement if required by law. A Limited Term Employee (LTE) is used to fill an immediate vacancy or need in a department; therefore, the Human Resource Director and County Board Chair may choose to temporarily bypass the recruitment process. The position will be reviewed biannually (unless previously approved for a longer duration by County Board. A review of the position shall be made by the Personnel Director if the position lasts for more than two years. A temporary employee shall not be placed in a regular position unless placement follows the recruitment policy. Should a temporary employee be successful in gaining a regular position, no credit shall be given for time worked or for any benefits from the time worked as a temporary employee, except when required by union contract.

2. To amend Section 8.4 to delete the final sentence in the section, which reads "If an employee is required to work on a holiday, he/she shall be paid, in addition to a holiday pay, his/her pay at the regular straight time rate."

INTRODUCED AND RECOMMENDED FOR ADOPTION ON MARCH 21, 2017.

#### PERSONNEL & INSURANCE COMMITTEE:

Beverly Larson, Chairperson	James Koca
Michael Kelley	Adopted by the County Board of Supervisors of Juneau County on March 21, 2017.
Edmund Wafle	Terri L. Treptow, County Clerk

Courthouse, 220 East State Street Mauston, Wisconsin 53948



**RESOLUTION No. 17-12** 

**DATE: March 21, 2017** 

INTRODUCED BY: Lands, Forestry, Parks & Zoning Committee

SYNOPSIS: Approving the 5-Year Juneau County Outdoor Recreation Plan (2017-2021).

FISCAL NOTE: None

WHEREAS, The Land, Forestry, Parks & Zoning Committee authorized the drafting of a 5 Year Outdoor Recreation Plan to obtain funding for recreational purposes; and

WHEREAS, the North Central Wisconsin Regional Planning Commission has drafted a 2017-2021 Outdoor Recreation Plan with the cooperation of Juneau County and the various municipalities within Juneau County; and

WHEREAS, the members of Juneau County Board of Supervisors were supplied with a copy of said plan previously, and a true and complete copy of the plan is available upon request from the office of the Juneau County Clerk; and

WHEREAS, this plan will enable Juneau County and municipalities within Juneau County to apply for funding for projects mentioned within the plan;

NOW, THEREFORE, BE IT RESOLVED that the Juneau County Board of Supervisors shall and hereby does approve and adopt the 5-Year Juneau County Outdoor Recreation Plan (2017-2021).

INTRODUCED AND RECOMMENDED FOR ADOPTION ON March 21, 2017.

LANDS, FORESTRY, PARKS, AND ZONING COMMITTEE:

Edmund Wafle, Chairperson	Jerry Niles
Beverly Larson	Joe Lally
Scott Wilhorn	_
Adopted by the County Board of Supervisors of Juneau County on March 21, 2017.	
Terri L. Treptow, Juneau County Clerk	

Courthouse, 220 East State Street Mauston, Wisconsin 53948



**RESOLUTION No. 17-13** 

DATE: March 21, 2017

INTRODUCED BY: Highway & Public Works Committee

SYNOPSIS: Authorizing an Amendment to the All-Terrain Vehicle Routes in Section 7.17 of the Juneau County Code of Ordinances.

WHEREAS, the Juneau County Board of Supervisors last year duly adopted Resolutions Nos. 16-02 and 16-52, enacting amendments to the All-Terrain Vehicle (ATV) Routes in Section 7.17 of the Juneau County Code of Ordinances (containing Amendments 53 through 65, inclusive); and

WHEREAS, the Highway & Public Works Committee of the Juneau County Board of Supervisors has determined that additional routes as described on the addendum attached to this resolution should be approved and added by way of amendment to section 7.17 of the Juneau County Code of Ordinances, entitled All-Terrain and Utility Vehicle Routes and Operation;

NOW, THEREFORE, BE IT RESOLVED, that, pursuant to Wis. Stats. §§ 23.33(4)(d)3.b and 23.33(11)(am)3., the Juneau County Board of Supervisors shall and hereby does designate the following highways contained in the attached Addendum as ATV routes; and

BE IT FURTHER RESOLVED, that section 7.17 of the Juneau County Code of Ordinances shall be and hereby is amended to include the aforesaid routes in the listing of ATV routes contained therein.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON.

### HIGHWAY AND PUBLIC WORKS COMMITTEE:

Michael Kelley, Chairperson
Rodney M. Seamans
Roy Granger
Scott Wilhorn
Ken Schneider
Adopted by the County Board of Supervisors of
Juneau County on March 21, 2017
Tarri I Trantous Juneau County Clerk

#### Addendum

New ATV Routes to be designated pursuant to Wis. Stats.  $\S\S 23.33(4)(d)3.b$  and 23.33(11)(am)3. and included in  $\S 7.17$  of Juneau County code of Ordinances:

Amendment 74: Town of Kildare, County N from Koval Road to Hall Road 2.0 miles; and Amendment 75: City of New Lisbon, County A from West River Street to New Lisbon City limits/railroad tracks, Town of Lisbon 0.40 miles.

Courthouse, 220 East State Street Mauston, Wisconsin 53948



**RESOLUTION No. 17 - 14** 

DATE: March 21, 2017

INTRODUCED BY: Highway & Public Works Committee

SYNOPSIS: Designating the Week of April 3-7, 2017 as Work Zone Awareness Week in Juneau County.

WHEREAS, the Federal Highway Administration partnered with the American Association of State Highway and Transportation officials in 1999 to create the National Work Zone Awareness Week campaign, which is held each year prior to the construction season in much of the nation; and

WHEREAS, the Wisconsin County Highway Association is asking all seventy-two counties in the state to unite and kick-off "Work Zone Safety Awareness Week" with a resolution and campaign to raise awareness for its workers and those of various highway contractors performing work for the counties; and

WHEREAS, four Wisconsin County Highway workers were killed in work zones in 2015 within the counties of Calumet, Lincoln, Shawano and Winnebago; and

WHEREAS, in the past few years Wisconsin work zones have averaged approximately 1,200 accidents resulting in 15 fatalities per year to either drivers, passengers, workers, or pedestrians; and

WHEREAS, work zones also include locations where emergency vehicles, utility vehicles, tow trucks, law enforcement, fire and EMS services are operating with their lights flashing, requiring motorists to move over or slow down.

**NOW, THEREFORE, BE IT RESOLVED**, that the Juneau County Board of Supervisors shall and hereby does designate the week of April 3-7, 2017 as Work Zone Awareness Week in Juneau County.

BE IT FURTHER RESOLVED, that publication of this resolution may occur through posting in accordance with Section 985.02 of the Wisconsin Statutes.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON MARCH 21, 2017.

#### HIGHWAY AND PUBLIC WORKS COMMITTEE:

Michael Kelley, Chairperson	
Rodney M. Seamans	
Roy Granger	_
Scott Wilhorn	Adopted by the County Board of Supervisors of Juneau County on March 21, 2017
Ken Schneider	Terri L. Treptow, Juneau County Clerk

Courthouse, 220 East State Street Mauston, Wisconsin 53948



**ORDINANCE No. 17-02** 

DATE: March 21, 2017

INTRODUCED BY: Lands, Forestry, Parks & Zoning Committee

SYNOPSIS: Amending Section 17 of the Juneau County Code of Ordinances to create

Subsection 17(5)(d.), permitting regulated operation of utility terrain vehicles

(UTVs) and all-terrain vehicles (ATVs) on County-owned land.

FISCAL NOTE: None.

WHEREAS, The Juneau County Board of Supervisors duly adopted Ordinance No. 05-04 on March 21st, 2006, adopting and enacting Section 17 of the Juneau County Code of Ordinances, entitled "Use of Wheeled Motor-Driven Vehicles on County Property"; and

WHEREAS, the Land, Forestry, Parks & Zoning Committee of the Juneau County Board of Supervisors proposes amending Section 17(5) of the Juneau County Code of Ordinances to create Subsection 17(5)(d.) providing for the regulated activity of utility terrain and all-terrain vehicle operation on County-owned land; and

WHEREAS, The Land, Forestry, Parks & Zoning Committee of the Juneau County Board of Supervisors further recommends creation of a new Subsection 17(5)(d.) in Section 17(5), as set forth in its entirety on the three-page attachment this Ordinance;

NOW, THEREFORE, BE IT RESOLVED that the Juneau County Board of Supervisors shall and hereby does amend Section 17(5) of the Juneau County Code of Ordinances to create a new Subsection 17(5)(d.) to read as set forth on the attached addendum, to permit regulated operation of utility terrain vehicles (UTVs) and all-terrain vehicles (ATVs) on County-owned land.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON March 21, 2017.

#### LANDS, FORESTRY, PARKS & ZONING COMMITTEE:

Edmund Wafle, Chairperson	Jerry Niles
Beverly Larson	Joe Lally
Scott Wilhorn	
Adopted by the County Board of Supervisors of Juneau County on March 21, 2017	
Terri L. Treptow, Juneau County Clerk	

County Ordinance 17-02 (March 21, 2017)

Amending Section 17(5) of the Juneau County Code of Ordinances to create subsection 17(5)(d), to read as follows:

(5) REGULATED ACTIVITIES.

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- (d.) Operation of utility terrain vehicles (UTV) and all-terrain vehicles (ATV) on County-owned land is prohibited except as outlined below on designated trails and County Forest road routes.
  - (1.) Maintenance of ATV/UTV trails shall be by county employees, ATV/UTV club or snowmobile club personnel.
  - (2.) Operation of a registered or licensed ATV or UTV on designated ATV/UTV trails or County Forest road routes shall be only from Friday of Memorial Day Weekend through October 1<sup>st</sup> for summer use trails. (See ATV/UTV Trail Map)
  - (3.) Operation of a registered or licensed ATV or UTV on designated ATV/UTV trails or County Forest road routes shall be only from December 15<sup>th</sup> through March 31<sup>st</sup> for winter use trails. Winter use trails or County Forest road routes are subject to the same opening and closure procedures as winter snowmobile trails (See ATV/UTV Trail Map)
  - (4.) All ATV/UTV operators shall operate only on the designated portion of the trail or route system. Operation of vehicles off the signed and designated trail corridor is prohibited and enforcement action may be taken.
  - (5.) All ATV/UTV operators shall observe a maximum speed limit of 25 MPH on all trails and routes, except when within 150 feet of a dwelling or when riding within 100 feet of a person who is not on an ATV, UTV, snowmobile, motorcycle or in a motor vehicle speed shall not exceed 10 MPH. This includes but is not limited to anglers, hikers, bicyclists, joggers, horses, etc., as well as for other ATV/UTV riders stopped along the trail.

- (6.) All ATV/UTV operators shall ride single file on the right hand side of the trail or route.
- (7.) All ATV/UTV operators shall have their headlights illuminated and tail lamps illuminated while operating on County-owned land.
- (8.) All all-terrain and utility terrain vehicles are required to be equipped with a functioning muffler to prevent excessive or unusual noise and with a functioning spark arrester of a type approved by the U.S. Forest Service.
- (9.) ATV/UTV operation shall not be in a reckless manner, without regard to other persons or their property, or such that injury or property damage is likely to occur, or to pursue any wild animal with the intent of harassing it.
- (10.) ATV/UTV operation shall not occur when County or State emergency fire regulations are in effect or when WDNR wildfire danger is posted at the Red Flag Alert.
- (11.) ATV/UTV operation shall not occur on trails or roads that have been gated, signed or bermed as closed to motorized vehicles.
- (e.) Designation of trails or routes on County-owned land does not impose upon the Juneau County Land, Forest and Parks Department a greater duty of care or responsibility for maintenance of those segments than for any other segment of County trail or route. Operators of ATV/UTVs on County-owned land assume all the risks of ATV/UTV operation.
- (f.) Designated ATV/UTV trails or routes on County-owned land shall either be maintained with State all-terrain vehicle trail aid funding, or by equivalent trail maintenance contracts with local ATV/UTV or snowmobile clubs, up to and not to exceed the eligible trail maintenance costs per mile under Wisconsin Administrative Code NR64.
- (g.) Designated trails and road routes on County-owned land shall be established and approved by the Juneau County Land, Forest and Park Committee and/or the

Juneau County Board of Supervisors. The Land, Forest and Parks Committee shall develop policies and procedures for designation of ATV/UTV trails and routes including appropriate criteria for making a designation. Any modification to a designated ATV/UTV trail or route shall be approved by the Land, Forest and Parks Committee. A copy of the ATV/UTV trail system, including County Forest routes, along with a map showing their location shall be kept on file at the Land, Forest and Parks Department. The Juneau County Land, Forest and Parks Department Administrator shall have the authority to close or open any approved ATV/UTV trail or route within the system, if necessary.

### The following ATV/UTV trails are established:

- Travel is permitted only on the designated trail corridor through County Forest Land beginning north of 35<sup>th</sup> Street East through the west half of Section 13, T17N - R3E, continuing into Section 14, T17N - R3E, and ending where the trail joins 32<sup>nd</sup> Street.
- (h.) Use of alcohol or controlled substances while operating a vehicle on County-owned land under this ordinance is strictly prohibited.
- (i.) Unless expressly renewed or modified by the Land, Forestry and Parks Committee, this amendment shall automatically expire on April 1, 2019.

### JUNEAU COUNTY

## REPORT ON PERSONNEL/INSURANCE COMMITTEE REVIEW OF VACANT POSITIONS

The Personnel Committee is required by County ordinance to review every vacant position to determine whether the position needs to be filled. The position cannot be refilled unless the County Board adopts a motion authorizing the filling of the vacancy.

Position	Department	Class Grade		Reason for vacancy
Deputy Sheriff	Sheriff's	Patrolman/Jailer	\$22.5646-\$25.5220	Resignation

The Board will consider the Personnel/Insurance Committee's recommendation one position at a time.

On March 13, 2017 the Personnel Committee made a motion to take above positions to County Board and to recommend filling said position.